

Worldox GX3 and GX4

Switching from a Network Drive Installation to a UNC Installation

TECH NOTES AND TUTORIALS

Version 1.0

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INTRODUCTION

This document provides steps for switching from an existing Worldox installation based on drive letters to a UNC system. One reason you may want to use a UNC system is to protect files from ransom ware such as CryptoWall. CryptoWall malware can corrupt and encrypt documents on a network if a site is infected with this virus. One way to prevent CryptoWall is to switch to a pure UNC setup (no mapped drives). Currently, based on the information we have regarding these viruses, they only affect mapped network drives. If your site does not use any mapped drives it should dramatically reduce your risk of being affected by CyptoWall and similar types of ransom ware. For details about these viruses, see the Worldox Knowledge Base article entitled, *Documents Become Corrupt or Encrypted on the Network Due to CryptoLocker or CryptoWall Malware*.

Note: After you have finished switching to a UNC based system and you no longer need network drive letters for anything else, you may want to remove them from the site's login scripts and un-map them on any PCs that still have them mapped.

REQUIREMENTS

- S The system change must be made during downtime. Please ensure that no users are using the system. Please also shut down Worldox and all related applications (Worldox Web, all connectors, WDINFO, WDADMIN, etc.).
- **§** Use the Worldox Indexer (WDINDEX.exe) to do a Database Init and Build. This change requires an Init and build of the Profile and Text Databases, so please factor in time requirements for this during planning.
- **§** For GX3, please run the WDUPDATE.exe utility. For GX3 sites, you need to run WDUPDATE and get on current code before making this change.
- **§** Identify the Cabinets that need to be changed.
- **§** Document which drive letters are mapped to which shares.
- S Identify Audit Trail and database folder locations because you will need to point to them from UNC setup.
- S Identify any add-ons that the site is using (Worldox Web, Connectors, etc.)
- S Citrix RDS for remote access
- S Identify any shortcuts that use a /cp switch. You'll need to convert it from drive letter-based system to a UNC system.
- **§** The Worldox Client. Plan whether to reinstall on each PC or push out to a new WDMIRROR.INI file.
- **§** Identify any new global folder-based bookmarks.
- Are the network drive letters used for anything else besides Worldox? Make sure that legacy apps do not also depend upon this drive letter.
- **§** Review the Indexer's Schedule.

- S Ensure that the site has a good backup.
- **§** Schedule downtime for the switch to the UNC installation.

REPLACE DRIVE SHORTCUTS WITH UNC PATHS

- 1. Ensure you have met all the requirements of the planning phase. For example, shut down Worldox, connectors, Worldox Web, etc.
- 2. If at a GX3 site, run WDUPDATE.
- 3. From the site's Worldox Indexer PC, change properties of shortcuts to Worldox applications (WDADMIN, WDINDEX, WDINFO) so they point to UNC locations.



4. In Notepad, enter UNC locations into a text document. During the planning phase, you should write down all of the locations and save them into a text document. An example is below:



- 5. Copy drive information to shortcuts. For example, in the text document, copy the W drive.
- 6. Right-click the WDADMIN shortcut and select Properties. In the Target and Start in fields, remove the "W:" and replace it with the share name. Click **Apply** to make this a UNC shortcut.



7. Right-click the WDINDEX shortcut. Replace the "W:" with the share name. In the Target field, remove the "/s=W" that is at the end of the path for now. After you have finished the process of switching to UNC you can return to this to edit it. You can enter the correct syntax for UNCs you want to index. Click **Apply**.

🔊 🛛	DINDEX			
Terget type:	Applicat	lon		
Target location	WORLD	xox		
Target:	VORLD	OX/WDMIRROI	Riese /WDI	NDEX
Start in:	W:\AP	PS\WORLOOX		
Shortout key:	None			
Run:	Normal	window		3
Comment				
Open File I.	o cartieri	Change Ico	n A	dveneset
	200000			

8. Right-click the WDINFO shortcut. Replace the "W:" with the share name. Click Apply.

EDIT THE WORLDOX.INI TO POINT TO A RELATIVE PATH OR UNC

In the Worldox.INI file, edit the Eafile section so that Home does not point to a mapped drive:

[Eafile] Home=

It should be either a relative path

[Eafile] Home=.\SHARED

Or an absolute path point to the UNC for the SHARED folder

[Eafile]

Home=\\SERVER\SHARE\WORLDOX\SHARED

EDIT CABINET PATHS IN WDADMIN

1. Now that you have changed shortcuts to be UNC-based, start WDADMIN. Edit Cabinets to be UNC-based rather than drive letter-based.



In the following example, production cabinets point to the W drive and the legacy cabinet points to the L drive. (Drive letters will of course vary from site to site.)

0	WDADMIN	GX4 - Edit > Cabinet	s	- - ×
Cabinet List				
Add Edit Delete Pri	int			
Cabinet Name 📥	Base Path	Mapping	D#	
😤 Client Files			0	~
Firm Workspaces	W!\DATA\WORKSPAC	\\wscjax-addc\WDOX	2	Fields
Legacy Documents	Li\Docs	\\wscjax-addc\FirmDocs	7	1: Client
Personal Files	W:\DATA\PERS	\\wscjax-addc\WDOX	6	2 Matter
Private Files			1	3 Doc Type
E Smith and Jones Client Files	W:\DATA\CLDocs	\\wscjax-addc\WDOX	3	4: Author 5: Typist
	R			6 7.
				¥

2. In the Firm Workspaces cabinet, for Base Path, the letter W is replaced with a ? (question mark).Save your changes.

69 WDADMIN GX4 - Edit Cabinet	×
Cabinet #02:	•
Fields Option: Max Edit Length All Fields Field #1 Field #2 Field #2 Field #2 Field #5 Field #5 Field #7 F	Properties Hidden Profile Read Only Read Only Deny Open Deny Copy Deny Move Auto Path Only Read Project Folders
Base Path: D\DATA\WORKSPAC Brow UNC Map: \\\wscjax-addc\\WDOX	e Brguse
Secondary Locations Secondary Locations Archive: \\wsqax-addc\WDOX\DATA\WORKSPAC\-ARCHIVE.B Image: Legal Held: \\wsqax-addc\WDOX\DATA\WORKSPAC\-RECORDS.I Image: Sahage: \\wsqax-addc\WDOX\DATA\WORKSPAC\-SALVAGE.B	IN DIN IN

3. The UNC Map should already have the server and share name that the drive letter is mapped to.

Note: If a site's cabinet has no path in the UNC Map field, please be aware that favorite files for the user's personal INI file would be saved based on the letter drive. When you cut them over, the favorites would disappear.

4. Go to the other Cabinets that are mapped to the W drive and replace the W with a question mark. In the following example, all the production drives that used W have been switched over to use a question mark. Save your changes.

8	WDADMIN	GX4 - Edit > Cabinet	S	- • ×
Cabinet List				
Add Edit Delete Pri	at			
Cabinet Name 🔺	Base Path	Mapping	ID#	
Client Files			0	<u>^</u>
Firm Workspaces	\\wscja\WORKSPAC	\\wscjax-addc\WDOX	2	Fields
🔣 Legacy Documents 📐	L:\Docs	\\wscjax-addc\FirmDocs	7	1:
Personal Files	\\wscjax-addc\PERS	\\wscjax-addc\WDOX	6	2
Private Files			1	3
Smith and Jones Client Files	\\wscjax-ad\CLDocs	\\wscjax-addc\WDOX	3	4 5

5. If you want to, you can have a mixed environment. For example, you could make production cabinets be UNC-based and leave the Legacy cabinet with a letter drive. However, in this example, the L drive for legacy is changed to use a question mark. Save your changes.

WDADMIN GX4 - Edit Cabine	et
Cabinet #07:	
E Set Icon Name: Legacy Documents	•
Fields Option: Max Edit Length All #1: Field #1 • #2: Field #2 • #3: Field #3 • #4: Field #3 • #5: Field #5 • #6: Field #5 •	Properties Properties Read Only Read Only Read Only Property Deny Open Deny Move Auto Path Only C Enable Salvage
Active Location Base Path: • Monors Br UNC Map: \\wscjax-addc\FirmDocs Br	ewie Brgwse
Secondary Locations Archive: //wsgax-add//FirmDocs/Docs/~ARCHIVE.BIN Legal Hold: //wsgax-add//FirmDocs/Docs/~RECORD5.BIN Salvage: //wsgax-add//FirmDocs/Docs/~SALVAGE.BIN Constant Salvage: //wsgax-add//FirmDocs/Docs/~SALVAGE.BIN	

SET PROPERTIES FOR PROFILE AND TEXT DATABASES IN WDINDEX

1. Next, navigate to the Worldox folder on the site's server. Go to the Shared folder and find the existing WDINDEX.INI file and rename it to WDINDEX-OLD.

		Shared		- 0	*
File Home Share	View				Υ.
🐑 - † 🎩 « WD	OX (\\wscjax-addc) (W:) + APPS + WOF	BLDOX + Shared +	v 🖒 Search Sh	arrest	P
😴 Favorites	Name	Date modified	Type S	i di gi	
Desktop	WDADMINO.lok	12/3/2015 11:14 AM	LOK File	3 KD	
Downloads	WDADMINT.lok	4/8/2009 T2:16 PM	LOK Hile	0 KB	
4 OneDrive	WDCANAME.ask	7/1/2005 1:12 PM	LOK File	5 KB	
I Recent places	WDINDEX-OLD	12/3/2015 1:50 PM	Configuration sett.	3 KB	
1.000	welkerkout.tok	7/1/2005 9:38 AM	LOK File	5-KB	
Tibraries	WDT\$\$\$06.FT2	7/6/2015 2:15 PM	F52 File	T KB	
Documents	WDT\$\$\$06.0X2	7/6/2015 1:58 PM	D/2 File	4 KB	
A Music	WDUPDATOLOK	12/3/2015 11:07 AM	LOIC File	2 KB	
Pictures	WDUPDATILOK	1/19/2015 10:34 AM	LOK File	O KB	
Videos	WDUSERS.BKA	11/6/2012 10:49 AM	BKA File	4 KB	
-	WDUSERS.BKB	5/19/2015 1x46 PM	BKB File	2.KB	
Computer	WDUSERS.BKC	5/19/2015.2i54 PM	BKC File	⊒кв	
Local Disk (C:)	WDUSERS.8KD	5/20/2015 11:19 AM	DKD File	2 KB	
PRMDOCS Muscial	WDUSERS.BKE	6/22/2015 3t27 PM	BKE File	2 KB	
WDOX (\\wsciax-adv	WDUSERS.BKF	6/22/2015 3:27 PM	BKF File	2 KB	
	WDUSERS.BKG	6/22/2015 3:33 PM	BKG File	2 KB	
Network	WDUSERS.BKH	6/22/2015 4:05 PM	BKH File	2 KB	
C	WDUSERS.BKI	6/72/2019 4:05 PM	BKI File	7 KB	
	WDUSERS.BKJ	7/21/2015 9:45 AM	BK/ File	3 KB	
	WDUSERS.BKK	8/6/2015 10:49 AM	BKK.File	3 KB	
	WDUSERS.BKL	8/6/2015 11:01 AM	BKI. File	3 KB	
127 items 1 item selected	2.10 KB	A (10.1012 (1.35 244	BVLFET.	1.08	

When you start the indexer, it will create a new WDINDEX.INI. Then you can re-set properties. The only thing in that WDINDEX.INI file will be information that pertains to new UNC environment and you won't have information left over from old drive letter-based system.

2. Next, open WDINDEX to set properties for profile and text database locations. Please note that there are no drive letters shown in the following example, just the UNCs.

□ Q 1 ît \\wscjee-adde\Vill&X (Unde □ Q 1 ît \\wscjee-adde\WCQX (Unde	idefined) fined)	
DRIVE ?		612 1515
Records:	Last Updated:	002 (515
Status		
Tent:		GI2 (1545
Records:	Last Updated:	
Shahure		
Indexing Rules		Do: Profiles Test
		2

- 3. Set up the profile text properties for each of these resources. In this example, there are two resources, but your site may have one or more than three and so on.
- 4. Check the Firm Docs drive and from the Profile menu select Properties.

Profile Database Base Folden	
NSVSDB/wskjac-aduct/FemiDocs	• Browse
Build Profile Database in Local Drive Fold	ler:
	• Browse
Delete empty folders found during a pro Current Status C. On-Line - ready to find by Profile. G. on-Line - ready to find by Profile.	Browse Browse GVS Database Version Current build: undefined Journal of the second seco

5. Instead of using the default, open the text document where you saved drive information. In this example, copy the L drive profile databases path from the text document and copy it into the WDINDEX Profile Database Properties dialog.



\\wscjax-addc\WDOX\APPS	s/worldox/Jsv	SDB\DRIVE_L	▼ Browsa
Build Profile Database in	Local Drive Fold	en	
45			▼ Browse
E Builds much field and	ad during a second	to constate.	
Delete empty folders four	nd during a prof	ile update.	
Delete empty folders four Current Status	nd during a prof	ife update.	rsion
Delete empty folders four Current Status On-Line - ready to find b	nd during a prof 17 Profile.	- ISVS Database Ver Current build:	rsion

6. Check the Build Profile Database in Local Drive Folder option and browse to the WDPROF folder.

\\wscjax-addc\WDOX\APPS\WORLDDX\JSYSI	DB\DRIVE_L
Build Profile Database in Local Drive Folder	
D/worldor/wdprof	+ Browse
Current Status	- ISVS Database Version

- 7. Ensure that ISYSv9 is selected as the Next build option. Click OK.
- 8. From the Indexer's Text menu select **Properties**. You can view the text properties path and then validate it by checking your text document (L Drive Text Databases in the following example).



9. Check the **Build Text Database in a Local Folder** option and ensure that ISYSv9 is selected as the Next build option. Click **OK**.

\\wscjax-addc\WDOX\APPS\WORLDOX\JSY5	DB\DRIVE_L\TEXT Beowse			
Build Text Database in Local Drive Folder:				
C:\WORLDOX\WDTEXT	▼ Bro <u>w</u> se			
Create new database every: 300000	• records.			
Current Status	ISVS Database Version			
⑦ On-Line - ready to find by Test.	Current build: ISYSv9			
C Off-Line - tell users it's not up now.	Next build: ISYSv9 •			
Email Indexing Status				
MAPI32.DLL initialized. D	mails can be indexed.			

10. Now do the same thing for the old W drive which is now the new WDOX.

aver Drive Ruler Brotile Text I	Consil Senier Hod	ata Liak			
exer prive Rules Profile Text I	eman server upo	ate Heij	P		
active Drives:					
🦻 🔮 😄 î: \\wscjex-addc\FirmDocs (Off-line)				^
🗌 🗲 🛝 7: \\wscjex-addr_WDOX (Un	defined)				\sim
· 9					
\\wscjax-addc\WDOX					
Profiles				151/51	9
		hima			
Records: U	Last Updated:	rvever			
Statue inactive					
Test					
Test:				15159	9
Records: 0	Last Updated:	Never			
Status: inactive					
Indexing Rules		Do:	Profiles	Test	
?/(data/cldocs/*.* [+subs]			Yes	Yes	~
?:\data\pers\"." [+subs]			Yes	Yes	
miciata/workspac/~.~[+subs]			Tes	165	

From the Profile menu, select Properties. Remove the default path.

0	WDINDEX GX4 - Profile	e Database Properties X
Pro	tile Database Sase Folder:	
Π		 Browse
	Build Profile Database in Local Drive Folde	6
		▼ Browse
	Delete empty folders found during a profil	le update.
L c	urrent Status	- ISVS Database Version
c	On-Line - ready to find by Profile.	Current build: undefined
6	Off-Line - tell users it's not up now.	Next build: ISVSv9 •
	<u>O</u> K	Cancel

11. Copy the W Drive Profile Databases path from the text document and paste it into the Profile Database Base Folder field.



12. Check the Build Profile Database in the Local Drive Folder option and browse to the local WDPROF (C:\worldox\wdprof in this example). Ensure that ISYSv9 is selected as the Next Build option and click **OK**.

therefore and the sector of a state sector for	SDB/DRVE_W	Browse
Build Profile Database in Local Drive Folds	er:	
C:\worldox\wdprof		Browse
 Delete empty folders found during a prof 	ite update.	

13. From the Text menu, select **Properties**. The correct path should be in the Text Database Base Folder path already.

E)			WDINE	DEX -	Metac	lata and	d Conter	t Inde	xer)
ndexer	Drive	Rules	Profile	Tert	Email	Server	Update	Help			
Active	Drives:										
0			WDIN	DEX C	ж4 - т	ext Dat	abase P	roperti	es	Ĩ	x
т	ext Data	base Ba	se Folder:								
	/wscjax	-addc\V	VDOX\AP	PS\WC	RLDOX	USYSDB\	DRIVE_W\	TEXT 🗍	*	Beowse	
	V Build	Text Dat	tabase in	Local D	ine Fol	dec					
Ē	C:\WOR	LDOX\W	DTEXT	CO CONTO		or n			*	Browse	
L L											
<	reate ne	w datat	ase every	:	300000	Ŧ	records.				
	Current	Status-					ISVS Date	hare Ve	nion		
	@ On-	Line - re	adv to fin	d by Tr	te		Currer	t build:	ISYSv9		
	COR	Line - te	ll users it	s not u	ip now.		Ne	rt build:	ISVSv9	*	
	Email In	dexing S	itatus								1
		-	MAP	32.DU	initializ	ed. Email	s can be in	deted.			
L L											
					ж		1. A Provide L				

However, you can refer to your text document to validate the path (W Drive Text Databases).



14. Check **the Build Text Datbase in Local Drive Folder** option and check the default path. Ensure that ISYSv9 is selected as the Next Build option and select **OK**.

\\wscjax-addc\WDOX\APP5\WORLDOX\J5Y3	SDB\DRIVE_W\TEXT
Build Text Database in Local Drive Folder:	
C:\WORLDOX\WDTEXT	▼ Bro <u>w</u> se
Create new database every: 300000	▼ records.
Current Status	SVS Database Version
On-Line - ready to find by Text.	Current build: 15YSv9
C Off-Line - tell users it's not up now.	Next build: ISVSv9
Email Indexing Status	
MAPI32, DLL initialized. 1	imails can be indexed.

Now you have created the properties. The reason for this is because there are sub-folders under your database structure that contain files you will need to use going forward. One is the Audit trail folder. In GX4 only, the other is the network Blobs folder.

VERIFY THE AUDIT TRAIL CONFIGURATION

1. Close WDINDEX and restart WDADMIN. Verify the Audit trail configuration. From the AuditTrail menu, select **Configure**.



2. You can view the UNCs that W and L drives used to map to.



- 3. Highlight the L and W drives and select the **Delete** option for both because you no longer need those resources.
- 4. Then for the new UNC values listed, set the proper UNC location of the existing audit trail folder for that resource.
- 5. Exit WDAMIN and start WDINDEX so you can run the Init and Build of the databases.

INITALIZE AND CREATE PROFILE AND TEXT DATABASES IN WDINDEX

1. Check the Active Drives. From the Update menu, select Profiles and Text.

ndexer Drive Rules Profile Text	Emeil Servet	Update Help	6		
Active Drives:		Profile Da	atabase	Ctri	+P
📀 🕢 📛 👌 \\wscjax-addc\FirmDocs (Off-line)	Tagt Data	base -	Chri	+T
🛇 🕇 🚍 / Vivsçan ascici.WDOX (Off	fiine)	Profiles a	nd Test	Ctrl	+A.
- \\wscjax-addc\\WDOX					
Profiles: (wordex-addowdax)apps/wo Records: 93 Status: 0 unposted items	nidoxisysdbidny	e_wi20151203/ ed: Thu 12/0	001 18/2015 D1	IS/54	0
Profiles: (wordex-addc/wdox/apps/wo Records: 93 Status: 0 unposted items Text: (/wordex-addc/wdox/apps/wo	ridoxisysdbidm Last Updat	e_w/20151203/ ed: Thu 12/1 e_w/best/20151	001 18/2015 01 203.001	ISV54 1:59 PM 1:5154	e 19
Profiles: \wedges.addd:wdostapps\wedges Records: 93 Status: 0.unpostediitems Text: \wedges.addd:wdostapps\wedges Records: 91	Index isysebidities	e_w/20151203./ ed: Thu 12/0 e_w/dext120151 ed: Thu 12/0	001 18/2015 01 203.001 18/2015 01	ISV54 IS99 PM ISV54 ISV59 PM	e 19
Profiles: Vivergex addct/wdoxtapps/www Records: 93 Status: 0 unposted items Text: Vivergex-addctwdoxtapps/www Records: 91 Status: Idle	nidoxi isyadbidiis Last Updat nidoxi isyadbidiis Last Updat	e_w/20151205/ ed: Thu 12/0 e_w/dext120151 ed: Thu 12/0	001 18/2015 01 203.001 18/2015 01	15/54 159 PM 15/54 15/59 PM	6
Profiles: Wender adddiwdariappsiwo Records: 93 Status: 0 unposted items Text: Wender adddiwdariappsiwo Records: 91 Status: Idle Indexing Rules	nidooxiisysdbildine Last Updat nidooxiisysdbildine Last Updat	e_w/20151203/ ed: Thu 12/0 e_w/dest/20151 ed: Thu 12/0 Do:	001 18/2015 01 203.001 19/2015 01 Profiles	ISISA ISIS PM ISISA ISIS PM Tent	6
Profiles: Vivergex.adddt/wdoxtapps/www Records: 93 Status: 0 unposted items Text: Vivergex.adddt/wdoxtapps/www Records: 91 Status: Idle Indexing Rules Titudestacidocs/VIV(+subs)	nfdoxlagsdblidfiw Last Updat nfdoxlagsdblidfiw Last Updat	e_w/20151203.4 ed: Thu 12/1 e_w/dest/20151 ed: Thu 12/1 Do:	001 15/2015 01 203.001 15/2015 01 Profiles Ves	ISISA ISIS PM ISIS ISIS ISIS PM Text	6
Profiles: Veccelar addot/wedoxiapps/weo Records: 93 Status: 0 umposted items Text: Veccelar 91 Status: Idle Indexing Rules Middat/secions/** (+subs) Ph/data/workspac/** (+subs)	nfdorkingsdöhdne Last Updat offdorkingsdöhdne Last Updat	e_w/20151203./ ed: Thu 12/0 e_w/dext120151 eat: Thu 12/0 Do:	203.001 203.001 Ex/2015.01 Ex/2015.01 Profilies Ves Yes Yes	ISISA ISIS PM ISIS ISIS ISIS PM ISIS PM Text Ves Yes Yes	6

2. Select **Initialize and Create Profile and Text databases** to build new databases that are based upon the UNC s (not mapped drives). At a customer site, this may take hours due to the amount of files they have.



EDIT SHORTCUT PROPERTIES

1. While the databases are running, you can tweak shortcut properties. For example, right-click WDINDEX. You can add back the /s= network shares information. In the following example, it is selected in the text document. Note: When working with UNCs, you need to separate them with a semi-colon (;).



2. Copy and paste the path into the WDINDEX Properties Shortcut's Start In field. Click **OK**. If you also have this shortcut in the Startup group on the Indexer PC, please be sure to also modify it there.

Security		Details	Previous Versions
General	1	Shortaut	Competibility
D "	DINDEX		
Target type	Applicate	an	
Target location	WORLD	оx	
Target:	/CINDE	K s=\\wscjax:	addc/WDOX:\/wsicjax
Statin:	Weder	k-addo/WDOX	APPSWORLDOX
Shortout key:	None		
Run	Normal	window	
Comment			
Open File L	rotecc	Grange los	m Advanced

3. Please also note that for shortcuts that use /cp switches (for example, Worldox Web), it uses a proxy. Right-click Worldox Web and select Properties. In the Target field where you see /cp, replace that with the UNC. In the text document, highlight the Worldox Program Folder path. Copy it.

e Bin UNC	10 UN	C - Notepad
in the state	File Edit Format View Help	
	W Drive Profile Databases - \\wscjax-addc\WDOX\APPS\WORLDOX W Drive Text Databases - \\wscjax-addc\WDOX\APPS\WORLDOX\I	<pre>{\ISYSDB\DRIVE_W SYSDB\DRIVE_W\TEXT</pre>
	W Drive Audit Trail - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYS)B\DRIVE_W\Audits
Worldox Web Mobile Server	W Drive Text Blobs - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSD	3\DRIVE_W\TEXT\BLOBS
Security Details General Shortout	L Drive - \\wscjax-addc\FirmDocs	
Worldox Web Mobile Sen	L Drive Profile Databases - \\wscjax-addc\WDOX\APPS\WORLDOX L Drive Text Databases - \\wscjax-addc\WDOX\APPS\WORLDOX\IS	<pre>{\ISYSDB\DRIVE_L SYSDB\DRIVE_L\TEXT</pre>
Target type: Application	L Drive Audit Trail - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYS	DB\DRIVE_L\Audits
Target location: Worldox Web Mobile I	L Drive Text Blobs - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSD	3\DRIVE_L\TEXT\BLOBS
Target: oridox Web Mobile G	Worldox Program Folder - \\wsciax-addc\\D0X\Apps\Worldox	
Start in: "C:\Program Files (x8	Indeven Schedulle	
Shortout key: None	Update Sun - Friday @ 11pm	
Run: Normal window	Init and Build - Saturday @ 11pm Salvage Purge over 2 months Saturday @ 10pm	
Comment:	/c=\\wsctay_addc\WD0X:\\wsctay_addc\EtymDocs	
Open Rie Location Change I	()	
	[?\deta\pers*,* [+subs] ?\\deta\wordspac*.* [+subs]	Yes Yes Yes Yes
OK	Cancel Apply	

Then paste it inot the Start in field.

la Din	UNC			UNC - Notepad		
10 011	one	File Edit	Format View	Help		
$\mathbf{\tilde{b}}$		W Drive W Drive W Drive	Profile Da Text Datab Audit Trai	tabases - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DR wases - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE 1 - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_W\	IVE_W _W\TEX Audits	ст 5
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Security General	Details Shortout	Previous	s Versions mpatibility	addc\FirmDocs		
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Start in:	°C:\Program Files (k36)\Worldax We	b Mobile GX2	.der - \\wscjax-addc\WDOX\Apps\Worldox		
Shortout key:	None			@ 11pm		
Run:	Normal window		v	turday @ 11pm 2 months Saturday @ 10pm		
Comment:				WY:\\wsciav_addc\EinmDocs		
Open File L	boation Chang	e leon A	ivanced	ou? (lastlev_andr (rTimpers		
				[?\data\pers\"." [+subs] [?\data\workspac\"." [+subs]	Yes Yes	Yes Yes
	OK	Cancel	Apply		_	_

4. The next time you start the Worldox Web proxy on the Indexer, it will for the copy of Worldox on the network based on the UNC location and not based upon the drive letter location. Click **Apply**. If you have any other shortcuts using the /cp switch, modify those as well. (Some might be Citrix RDS, Worldox Enterprise backends, etc.)

RESTART THE INDEXER IN SERVER MODE

1. Return to the Indexer. If databases have been built, shut it down. Then restart the Indexer in Server mode to check those two resources. In the following example, you can confirm that there are no drive letters anymore.

		WDINDEX	- Metadata and Cor	ntent Indexer		
Drives bei	ng semiced:					
 Mwscj 	jax-adde\WDOX jax-adde\FirmDe 다	NC3				
Next pass	in 10 seconds			Stan queue gvery	5	• seconds
The 12/0	1/2015 04:00 PM	- Recalculating con	ncurrent asers			
<				1		
C Doing		18]:
Coing Doing Progress ISTS		8				1
C Doing: Progress: 1515: Time Nove:	тни 12/03/2015	18 04:03.57 PM				
C Doing: Progress: 1575: Time Nova: Next Event:	- - - - - - - - - - - - - - - - - - -	04:03:57 PM 11:00 PM and Text Databases	(/owsdax-adde)///DOX)	2		1
C Doing: Progress: 1575: Time Nove: Next Event:	- Thu 12/03/2015 Thu 12/03/2015 Update Profile	04:03.57 PM 11:00 PM and Text Databases About	(/wsdjax-addd/W/DOX) Edit Schedule	Close Server		

2. You can also select **Edit Schedule** and delete the old times. You can re-set times based on new environment. You can refer to your text document to see the old schdule.

File	Edit	Format View Help
W Dr W Dr	rive	Profile Databases - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_W Text Databases - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_W\TEXT
W Dr	rive	Audit Trail - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_W\Audits
W Dr	rive	Text Blobs - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_W\TEXT\BLOBS
L Dr	rive	- \\wscjax-addc\FirmDocs
L Dr L Dr	rive	Profile Databases - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_L Text Databases - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_L\TEXT
L Dr	rive	Audit Trail - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_L\Audits
L Dr	rive	Text Blobs - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_L\TEXT\BLOBS
Wor]	ldox	Program Folder - \\wscjax-addc\WDOX\Apps\Worldox
Inde Upda Init Salv	exer ate S t and vage	Schedule Sun - Friday @ 11pm 1 Build - Saturday @ 11pm Purge <u>T</u> over 2 months Saturday @ 10pm
/s=\	/\wso	:jax-addc\WDOX;\\wscjax-addc\FirmDocs

3. You can then add those events to the Indexer's schedule. You might see choices for the Update Profile and Text Databases event if you are in the Server mode (as in the following example) because you are processing those resources. You would not see them in the main level for maintenance mode. If you are in Server mode, at this point, you can select the specific drive to process for a certain event.

ave Add	WDINDEX GX4 - Event	
Frequency	Event: Update Profile and Test Databases	
	QX Cancel	

4. Add other events for Init and Build Profile and Text and Run Salvage Purge.

WDINDEX GX4 - Event	WDINDEX GX4 - Event			
Event: Init & Build Profile and Text	Event: Run Salvage Purge			
Which drives: Wwscjate-adde/WDOX	If deleted: + 2 months ago			
Frequency: Weekt	Frequency: Weekly			
Sun Mon Tue Wed Thu Fri Sat	🗌 Sun 🗌 Mon 🗌 Tue 🗌 Wed 🗌 Thu 🗌 Fri 😥 Sat			
Start Time: 12 • : 0 • AM •	Start Time: 10 • : 0 • PM •			
QK Cancel	QK 💦 Cancel			

Save your Indexer events.

WORLDOX CLIENT SET UP

If you are at a client site where users are running Citrix or RDS, then you simply need to change the shortcut to be UNC-based.

If the client is running Worldox installed locally on every computer, you can visit each computer and access the Start Run line and reinstall the Worldox client from the UNC location.

Or

You can access C:\Worldox\Common and open the WDMIRROR.INI file in Notepad.



Note the Network= and CodePath= lines.



Refer to your UNC text document and copy the Worldox Program Folder path.

	UNC - Notepad	5	×
File	Edit Format View Help	-0	
M C	orive Profile Databases - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_W brive Text Databases - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_M\TEXT		^
WC	Prive Audit Trail - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_W\Audits		
W C	Prive Text Blobs - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_W\TEXT\BLOBS		
ι	Drive - \\wscjax-addc\FirmDocs		
	Drive Profile Databases - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_L Drive Text Databases - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_L\TEXT		
L	Prive Audit Trail - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_L\Audits		=
ιC	Prive Text Blobs - \\wscjax-addc\WDOX\APPS\WORLDOX\ISYSDB\DRIVE_L\TEXT\BLOBS		
Wor	<pre>>ldox Program Folder - \\wscjax-addc\WD0X\Apps\Worldox</pre>		
Inc	lexer Schedule		
Ini	sate sun - Friday y lipm it and Build - Saturday @ lipm		
Sal	vage Purge over 2 months Saturday @ 10pm		
/s	-\\wscjax-addc\WDOX;\\wscjax-addc\FinmDocs		×

Return to the WDMIRROR.INI file in Notepad. Remove the W: from the Network= and CodePath= lines and paste in the Worldox Program Folder path.



Note: UserCode in the example simply indicates the last user of Worldox. If you have a user code in this file, it will not force Worldox to start up with that user.

You can save this WDMIRROR.INI file on your network and you can push this file out at login time. It can overwrite the existing WDMIRROR.INI file in the existing C:\Worldox\Common folder. When the Worldox Client starts, instead of looking for it in the drive letter location, it will look to the UNC location.

You do not have to change shortcut to WDMIRROR. That will remain the same. Only the WDMIRROR.INI in the Common folder should be changed (as it was in the previous steps).

Once this all completed the final step is to remove drive mappings from all the users workstaions and the indexer(s). Depending on how the drives are mapped this maybe thru scripting or workstation visit. In most cases it will simply be reversing the process that currently maps the drives.

SUPPORT

If you have any questions, please contact Worldox Technical Support:

- **§** Call: **1-201-444-3290**
- S Email: <u>support@worldox.com</u>